



## TECHNOLOGY & IMPLEMENTATION

*Due to the flexibility of the software and the advanced technology that allows for compatibility with other campus systems and programs, Mobility-Online is already in use at over 320 universities in more than 30 countries.*

- Available from anywhere and anytime
- No local components are required
- Database, browser, and operating system independent
- Java development – widely used and future-proof development environment
- MS Office and Open Office support
- Automated data exchange with third-party systems (REST/SOAP)
- Various SSO technologies
- Data exchange based on standardized interfaces

### SAAS – DATA HOSTING AT SOP DATA CENTER

The software and database containing your data are hosted in the EU in ISO-certified data centers in Vienna, Austria directly by SOP. Customers need no local installations, just Internet access, and a web browser.

Two hosting options are available: on a high-availability cluster or isolated on a dedicated instance.

### INHOUSE/ON-PREMISE – DATA HOSTING ON THE SERVER OF THE CUSTOMER

The software is installed on a server of the customer. Hardware, software, as well as database system on the server are provided and maintained by the customer.



## WHY MOBILITY-ONLINE?

- Multifunctional software to manage your mobilities, partnerships, finances, marketing, and recruitment processes.
- Active support for the full digitalization of your internal processes
- In-depth IT expertise combined with industry-specific knowledge and experience
- High flexibility and individual process customization
- Providing superior project management and fast implementation of the customer's requirements
- Compliant data privacy management (GDPR)
- Easy-to-understand role-based administration and extensive personalization
- An active and growing global community

Visit our website for more information:  
[www.sop.co.at](http://www.sop.co.at)

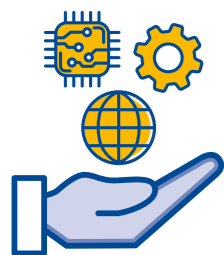
# SOP

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THE LEADING SOFTWARE SOLUTION FOR THE  
DIGITAL MOBILITY AND PARTNERSHIP MANAGEMENT  
IN THE HIGHER EDUCATION SECTOR



## MOBILITY-ONLINE

A web-based software solution designed to minimize manual work and increase the productivity of any team through paperless processes, high efficiency, and customization.

All-in-one system for mobility management, recruiting, collaboration management, financial management, marketing & communications, housing management, crisis management, reporting & statistics, and more.

### FLEXIBLE PROCESS MANAGEMENT

Mobility-Online supports the management of mobility, recruitment, and admission processes for students, teachers, interns, visiting scholars, and staff.

### MOBILITY MANAGEMENT

The entire mobility process in a customized pipeline for the International Office and an interactive workflow for the applicant.

- Unlimited, flexible online forms
- Online search portal and partner map
- Dynamic working tools – Workflow & Pipeline
- Predefined Erasmus+ processes
- Digital Learning Agreement
- Emergency-response management
- Many bonus features

### RECRUITMENT

Mobility-Online supports the coordination of the entire admissions process with customized interactive workflows for all parties involved. The software helps to recruit applicants and allows to present online the range of courses offered with bachelor, master, and doctoral programs.

### COOPERATION MANAGEMENT

The internationalization strategy of a higher education institution can be implemented and monitored in an efficient way with the help of practical tools.

The software is equipped with simple and reliable tools to manage all types of data related to international cooperation: partnerships, collaborations, and agreements.

- Electronic files for each partner
- All agreements assigned to each partner
- Interactive statistics
- Workflow for partnerships and agreements
- Interactive partner map

### FINANCE MANAGEMENT

The budget planner of Mobility-Online facilitates strategic financial planning and helps manage all data relevant to the budget. Mobility-Online offers numerous tools for efficient grant management. The software also

supports popular e-payment platforms such as Paypal, Saferpay, PayEx, and Monetico.

### MARKETING, EVENTS & CRM

The software includes features to manage agents and events, attend conferences or meetings, upload documents, or share notes with other users. The CRM features allow users to launch email campaigns, connect to social networks, manage leads, and monitor marketing-related tasks. A calendar is also available to help users get organized.

### ACCOMMODATION MANAGEMENT

Within Accommodation Management, managers can assign applicants to available accommodations. Alternatively, applicants can view all available lodgings (with detailed descriptions, pictures, price information, and other conditions) and book them directly. All administrative tasks of Accommodation Management may be incorporated into the Interactive Pipeline.

### CRISIS MANAGEMENT

With Mobility-Online, you can easily handle emergency situations and ensure the safety of your travelers. A comprehensive travel log can be kept in the system.

- Trip registration form for travelers to register the trip
- Registration and tracking of all travelers
- Destination risk level information
- Emergency contact methods with action link
- Other pre-defined actions in case of unconfirmed security

### REPORTS AND STATISTICS

Reports and statistics can be generated for internal and external purposes at the touch of a button. Furthermore, all reported and statistical data can be exported in the usual formats. In addition to the table view, the data can also be displayed in a graphical format using the Dashboard Designer.

### COMMUNICATION

An essential aspect of contact management is communication and correspondence tracking. With Mobility-Online, you can stay in touch with all your partners and applicants using practical and simple tools.

- Create visually appealing email templates
- Send emails directly from within the software
- Send reminders, questionnaires, and feedback
- Track previous communications



*„Mobility-Online has helped us create efficient automated workflows and a better way of managing our international partnerships digitally. Our students now experience a simpler application process with a clear overview of the entire process and what they should do under each step. The collaboration and teamwork with the project management at SOP has been outstanding and we really feel that an effort has been made to understand our needs and to develop solutions that support these needs. All our questions and inquiries are always answered thoroughly and we feel that we are in safe hands.“*

University of Copenhagen

### ERASMUS+ AND EWP COMPLIANCE

Our software provides features for the automatic exchange of digital data with partner universities, regardless of what software the partners are using, as long as their system is also EWP-compliant.

- Exchange of partner master data
- Exchange of Inter-Institutional Agreements
- Exchange of Digital Learning Agreements (DLA)
- Exchange of applications